



United Nations
Vienna

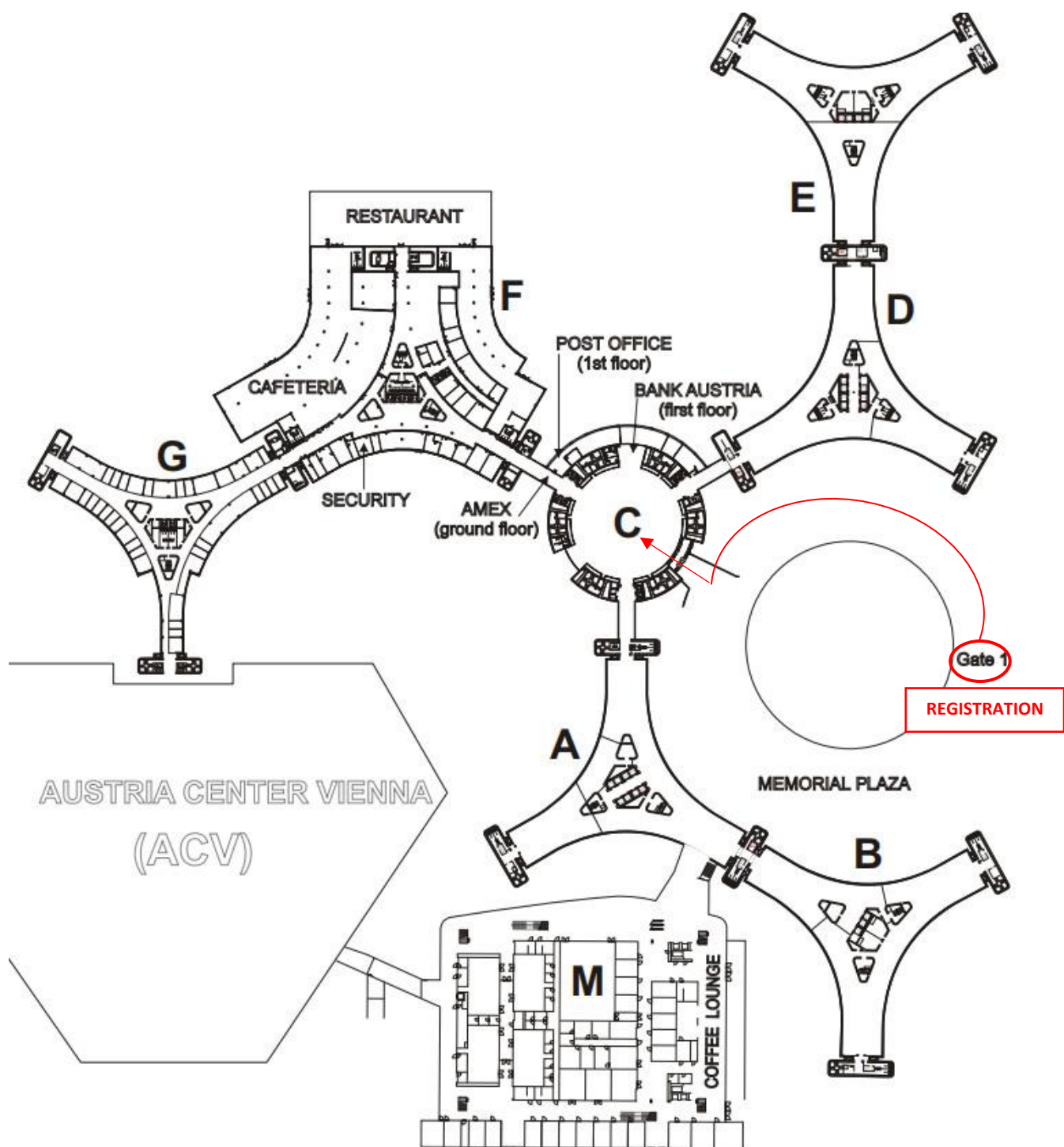
INFORMATION SHEET

THE VIENNA INTERNATIONAL CENTRE (VIC)

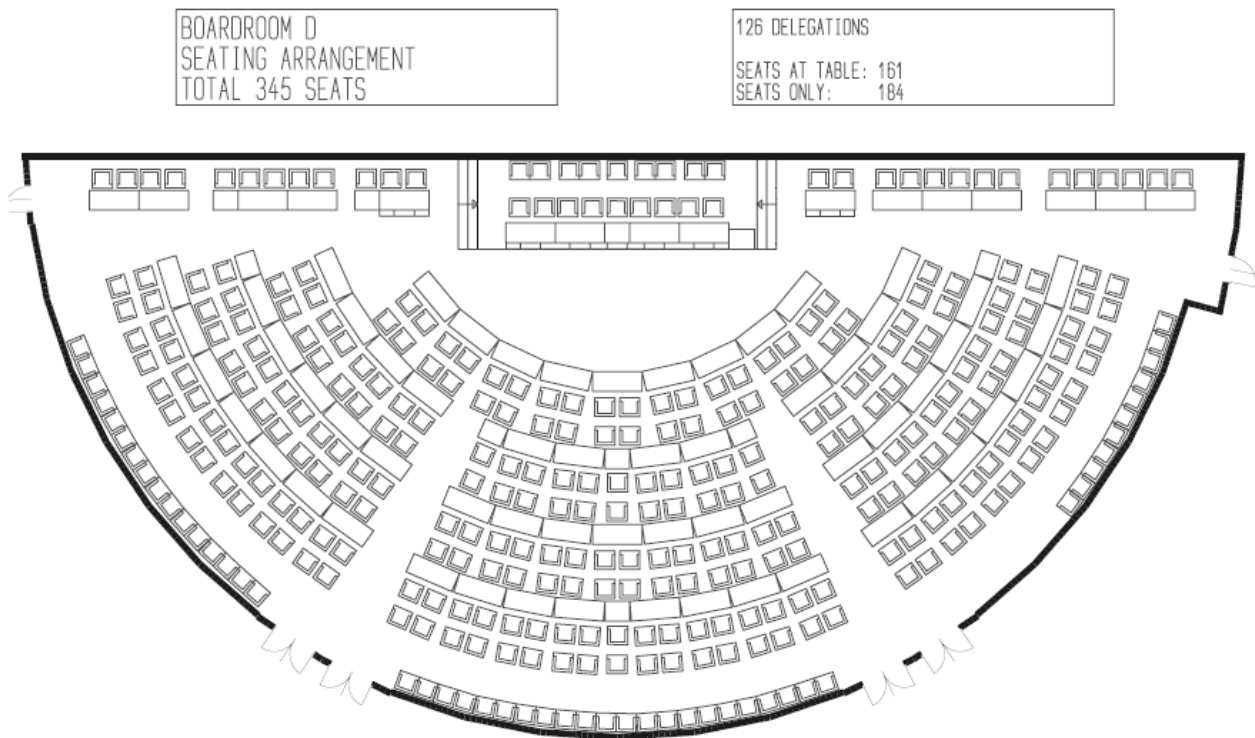
The Vienna International Centre (VIC) or 'UNO City' is located on the banks of the River Danube, only a 10-minute ride by underground (U-Bahn) to the city centre. The VIC comprises several buildings, labelled A to M. Buildings A and B house the IAEA. Buildings D and E house UNOV, UNIDO, CTBTO and other UN entities. Buildings C and M are conference buildings, and buildings F and G house various general support services including the medical centre as well as the VIC restaurant.



United Nations Office at Vienna (UNOV)
Vienna International Centre, PO Box 500
1400 Vienna, Austria



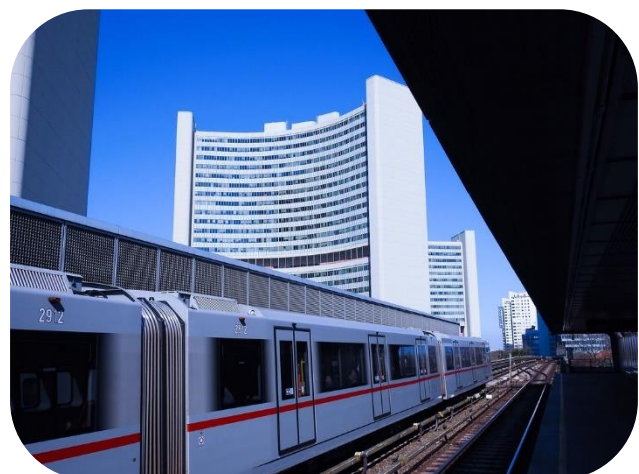
The Colloquium will be held in the Conference Area (C Building) in the Boardroom D on the 4th floor. It is a free seating arrangement. Participants are expected to collect their name plates at the entrance to the room and use them for asking for the floor. A chart of the room is reproduced below.



TRANSPORTATION

By public transportation

The VIC can be reached with the U-Bahn by taking the line U1 (marked in red on city maps) towards Leopoldau and getting off at the station **Kaisermühlen-Vienna International Centre**. Single tickets, multiple tickets for 2, 4 or 8 rides or for 1, 3 or 8 days, and weekly tickets can be purchased from vending machines in all U-Bahn stations or at tobacco shops marked *Tabak Trafik*, as well as at the VIC newspaper stand located in building C. The weekly ticket is valid Monday through Sunday with unlimited use of all Viennese public transport facilities (U-Bahn, bus, tramway, S-Bahn).



Further information can be obtained at: www.wienerlinien.at



By taxi

As all participants will have to go through the registration formalities, passengers should ask the driver to drop them off at **Wagramer Strasse 5, Gate 1**. For departures, a taxi may be requested at UN Security and Safety Services, Gate 1.

From Vienna Airport

By bus: The Vienna Airport Lines operate seven days a week, at hourly intervals. First bus leaves the airport at 6:00 / last at 21:00. First bus leaves the VIC at 5:10 / last at 20:10. The VIC bus station is located on Wagramer Strasse in front of Gate 1. The trip takes about 30 minutes (passenger fare is €8 for a single ticket, and €13 for a return ticket). For further information, please visit: <https://www.viennaairportlines.at/>

By train: There are two options: First there is the S-Bahn (Schnellbahn) from the airport to the City Air Terminal located next to the Hotel Hilton. The S-Bahn leaves approximately every 30 minutes. The trip takes about 25 minutes. After arriving at the City Air Terminal change to the underground line U4 and then U1 to get to the VIC. The second option is the City Airport Train (CAT), linking the airport with the City Air Terminal. The trip takes about 16 minutes (passenger fare is €12 for a single ticket, €11 online; and €22 for a return ticket, €19 online). For further information, please visit: www.cityairporttrain.com



ACCOMMODATION

Participants will be responsible for making their own hotel bookings, contacting directly the hotel of choice. Participants are also responsible for the payment of their reservations and/or for the settlement of eventual cancellation/no show fee, as applicable, according to the hotels' policies.

Hotel room rates include breakfast, services and taxes unless otherwise mentioned. Rates effective 01 January 2019. Please make hotel reservations directly with your preferred hotel.

HOTEL	CATEGORY	SINGLE ROOM	DOUBLE ROOM
<u>HOTEL ASTORIA</u> <i>Kaerntner Strasse 32-34</i> 1010 Vienna Subway stop: U1/Stephansplatz	****	EUR 140	EUR 157
<u>HOTEL EUROPA WIEN</u> <i>Kaerntner Strasse 18</i> 1010 Vienna Subway stop: U1/Stephansplatz	****	EUR 140	EUR 157
<u>HOTEL MELIA VIENNA</u> <i>Donau-City-Strasse 7</i> 1220 Vienna 5 minutes' walk to VIC Subway stop: U1/Kaisermuehlen/VIC	*****	EUR 119	EUR 160
<u>HOTEL BRISTOL</u> <i>Kärntner Ring 1</i> 1010 Vienna Subway stop: U1/Karlsplatz	*****	EUR 257	EUR 257
<u>HOTEL DONAUZENTRUM (Arcotel)</u> <i>Wagramer Strasse 83-85</i> 1220 Vienna Subway stop: U1/Kagran	***	EUR 89	EUR 104
<u>HOTEL SAVOYEN VIENNA</u> <i>Rennweg 16</i> 1030 Vienna Subway stop: U1/Karlsplatz	****	EUR 137	EUR 160
<u>HOTEL RATHAUSPARK</u> <i>Rathausstrasse 17</i> 1010 Vienna Subway stop: U2/Schottentor	****	EUR 124	EUR 141
<u>SOFITEL VIENNA STEPHANS DOM</u> <i>Praterstrasse 1</i> 1020 Vienna Subway stop: U1/Nestroyplatz	*****	EUR 180	EUR 212
<u>HOTEL MESSE WIEN</u> <i>Messestrasse 2</i> 1020 Vienna Subway stop: U2/Prater Messe	***	EUR 91	EUR 107
<u>HOTEL CAPRICORNO</u> <i>Schwedenplatz 3-4</i> 1010 Vienna	****	from EUR 97	from EUR 135

Subway stop: U4/U1 Schwedenplatz			
<u>HOTEL CAPRI</u> Praterstrasse 44-46 1020 Vienna Subway stop: U1/Nestroyplatz	***	from EUR 70	from EUR 90
<u>NOVOTEL WIEN CITY</u> Aspernbruckengasse 1 1020 Vienna Subway stop: U1 Nestroyplatz	***	EUR 131	EUR 147
<u>SUITE NOVOTEL WIEN CITY</u> Radingerstrasse 2 1020 Vienna Subway stop: U1/Vorgartenstrasse	***	EUR 100	EUR 114
<u>HOTEL IBIS WIEN MESSE</u> Lassallestrasse 7A 1020 Vienna Subway stop: U1/Praterstern	***	EUR 80	EUR 92
<u>HOTEL MERCURE WIEN ZENTRUM</u> Am Fleischmarkt 1A 1010 Vienna Subway stop: U1/U4 Schwedenplatz	****	EUR 134	EUR 150
<u>MERCURE GRAND BIEDERMEIER</u> Landstrasser Hauptstr 28 1030 Vienna Subway stop: U3 Landstrasse/Wien-Mitte	****	EUR 121	EUR 130
<u>MERCURE WIEN CITY</u> Hollandstrasse 3 1020 Vienna Subway stop: U1/U4 Schwedenplatz	****	EUR 122	EUR 138
<u>MERCURE SECESSION WIEN</u> Getreidemarkt 5 1060 Vienna Subway stop: U1/U4 Karlplatz	****	EUR 111	EUR 139
<u>PARK INN VIENNA</u> Wagramerstrasse 16/16a 1200 Vienna Subway stop: U1/Kaisermuehlen/VIC	****	EUR 97	EUR 112
<u>IBIS BUDGET WIEN MESSE</u> Lassellestrasse 7 1020 Vienna Subway stop: U1/Praterstern	***	EUR 43 (room only)	EUR 48 (room only)
<u>ARCOTEL KAISERWASSER</u> Wagramerstrasse 8 1220 Vienna Subway stop: U1/Kaisermuehlen/VIC	****	EUR 97	EUR 119
<u>ARCOTEL WIMBERGER</u> Neubaugurtel 34-36 1070 Wien Subway stop: U3/Westbahnhof	****	EUR 89	EUR 107
<u>HOTEL NH DANUBE CITY</u> Wagramerstrasse 21 1220 Vienna Subway stop: U1/Alte Donau	****	EUR 105	EUR 125

<u>HOTEL MARRIOTT</u> <i>Parkring 12a</i> 1010 Vienna Subway stop: U4/Stadtpark	*****	EUR 197	EUR 217
<u>FLEMING'S CONFERENCE HOTEL WIEN</u> <i>Neubaugurtel 26-28</i> A-1070 Vienna Subway stop: U3/Westbahnhof	****	EUR 90	EUR 106
<u>FLEMING'S SELECTION HOTEL WIEN CITY</u> <i>Josefstädter Straße 10-12</i> 1080 Vienna Subway stop: U2/Rathaus	*****	EUR 115	EUR 135
<u>INTERCONTINENTAL VIENNA</u> <i>Johannesgasse 28</i> 1030 Vienna Subway stop: U4/Stadtpark	*****	EUR 141	EUR 166
<u>HOTEL ROYAL</u> <i>Singerstrasse 3</i> 1010 Vienna Subway stop: U1/Stephansplatz	*****	EUR 120	EUR 160
<u>HOTEL AM GRABEN</u> <i>Dorotheergasse 3</i> 1010 Vienna Tel: 51215310 Subway stop: U1/Stephansplatz	****	EUR 125	EUR 160
<u>HOTEL REGINA</u> <i>Rooseveltplatz 15</i> 1090 Vienna Subway stop: U2/Schottentor	****	EUR 105	EUR 160
<u>HOTEL TOPAZ</u> <i>Lichtensteg 3</i> 1010 Vienna Subway stop: U1/Schedenplatz	****	EUR 162	EUR 183
<u>HOTEL LAMEE</u> <i>Rotenturmstraße 15</i> 1010 Vienna Subway stop: U1/Schedenplatz	****	EUR 162	EUR 183
<u>HOTEL JOSEFSHOF</u> <i>Josefsgasse 4-8</i> 1080 Vienna Subway stop: U2/Rathaus	****	EUR 110	EUR 139

Kindly note below:

- A credit card with expiry date is needed for your room reservation as guarantee;
- Hotel rates may vary depending on the season;
- Most rooms will be reserved till 16:00 on the day of arrival;
- There will be a no-show charge of one-night rate if confirmed reservation is not cancelled on time.

GROUND PASS REGISTRATION

Participants are kindly invited to arrive at the VIC one hour before the start of the Colloquium, in order to allow sufficient time for registration and issue of grounds passes. Upon arrival at **Gate 1**, participants are requested to identify themselves with their national passport or a valid official identification document at the registration desk. Participants should bring their invitation letter to facilitate the check-in process. The UN Pass Office will issue a ground pass with photo. Please note that it is mandatory to wear the grounds pass visibly at all times while on the VIC premises.

SERVICES IN THE VIC

Information Services

General information on the VIC and Vienna, as well as other information material and maps are available in building M (ground floor).

Banking Services

Bank Austria has two branch offices in the VIC. One branch office is located in building D on the ground floor (D0E71), external telephone no.: 050505-30200, fax no.: 050505-30205, internal extension: 4988+30231, email: vic@ba-ca.com.

Another branch is located in building C, first floor, external telephone no.: 050505-30200, fax no.: 050505-30210, internal extension: 4988, email: vic@ba-ca.com. Opening hours are 9:00–15:00 (17:00 on Thursdays). ATM machines are available outside the bank on D0E71 and C0113.

The **United Nations Federal Credit Union** is located in building C, first floor, external telephone no.: 26060 5753, fax no.: 26060 5870, internal extension: 5751, email: lzeiml@unfcu.com. Opening hours are 8:30–16:00 (17:00 on Thursdays).

Post Office

The VIC post office is located in building C, first floor. Opening hours are 8:00–18:00, Monday to Friday. The internal extension is 4986.

Travel Agencies

American Express offers travel services for both official and private travel. It is located on the ground floor of building F (F0E03), external telephone no.: 2600-23070, fax no.: 2600- 23050,

internal extension: 23060, email: iaealeisure@aexp.com. Opening hours are 8:30–17:00, Monday to Friday.

Carlson Wagonlit is located in building F (F0E11) and is also available for private travel, external telephone no.: 26026-3186, internal extension: 3186, email: unleisure@carlsonwagonlit.at. Opening hours are 9:00–17:00 (15:00 on Wednesdays).

Catering Services

The VIC Cafeteria is located on the ground floor of building F and offers a variety of hot and cold dishes, snacks and drinks. Opening hours are 7:30–16:30. The Coffee Corner in the VIC Cafeteria is open 8:00–15:30.

The VIC Restaurant is located on the ground floor of building F. Opening hours are 11:30–15:00. Table reservations can be made from 9:30 by dialling internal extension 4877.

Coffee bars are located on the 4th and 7th floor of building C and are open daily 9:00–16:00.

The Cocktail Lounge is located on the ground floor of building F. Opening hours are 11:30–15:00 and 16:30–20:00.

Medical Services

The VIC Medical Service is located on the 7th floor of building F (F07). Opening hours are 8:30–12:00 and 14:00–16:30 (15:00 on Thursday). Emergencies, however, are dealt with at any time during regular office hours. The internal extension is 22223. **In case of emergency, dial 22222.**

The Pharmacy is located on the 7th floor of building F (F0715). It sells over-the-counter and prescription drugs. Opening hours are 10:00–12:00 and 12:30–16:30. The internal extension is 21599.

Wireless network connection Wireless connectivity is available everywhere in the VIC.

Lost and Found

The UN Security Service Duty Room on the ground floor of building F (F0E21) provides a “lost and found” service. The extension is 3903.

Vienna Service Office

The Vienna Service office is located on the ground floor of building C (C0E14). This office provides information about sightseeing tours in and around Vienna. Opening hours are 8:30–13:30, Monday to Thursday. The internal extension is 4234.

Shopping in the VIC

The newspaper stand sells a wide array of international newspapers and magazines, books and tickets for the public transport facilities. It is located on the ground floor of building C. Opening hours are 8:00–18:00 (7:30–16:30 in summer).

Dry Cleaning Service A dry cleaning service can be found on the ground floor of building G. Opening hours are Monday to Friday 11:30–15:00. The internal extension is 22484.

Hairdressing Salon A hairdressing salon is located at Gate 1. Opening hours are 9:00–19:00. The external telephone number is 263 6060.

United Nations Gift Counter is located at Gate 1. Opening hours are 10:00–16:00, daily.

United Nations Postal Administration The sales counter of the United Nations Postal Administration offering stamps and souvenirs is located at Gate 1. Please note that mail with UN stamps can only be dispatched from the VIC. Opening hours are 9:00–12:00 and 13:00–16:30. The internal extension is 5243.

United Nations Women's Guild Gifts is located at Gate 1. It offers gifts and donates the profits to children's charities around the world. Opening hours are 12:00–15:00. The internal extension is 21313.



GENERAL INFORMATION

Time Zone Austria follows Central European Time.

Electricity The electricity voltage is 220 volts (50 cycles). A standard voltage converter and an adapter should be sufficient for conversion. Normally, the electricity outlet in Vienna requires a two-prong plug with round prongs. Computers require a European plug adapter and phone jack adapter that can be purchased at appliance stores.

Shopping in Vienna Shops are generally open from 9:00–19:00 on weekdays and from 09:00–18:00 on Saturdays. Shops are closed on Sundays, except for supermarkets at railway stations, some U-Bahn stations, and the airport.

